



## Substandard Property Conditions Complaint Form

Date: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_

Complainant Contact Information: \_\_\_\_\_  
(printed name)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(address) (city) (state) (zip)

\_\_\_\_\_/\_\_\_\_\_  
(phone number) (email address)

Property Owner Information: \_\_\_\_\_  
(printed name) (phone number)

Complaint Location: \_\_\_\_\_  
(street / apt #)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(city) (state) (zip)

Directions to property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list the concerns with the property.  
A Code Enforcement Officer will meet you onsite to discuss code violations.

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(use back of page if more space is needed)

I give permission in my presence to the Code Enforcement Officer to inspect the said property for code violations.

\_\_\_\_\_  
(signature of complainant) (date)

\_\_\_\_\_  
(printed name of complainant)